

# PUNJAB LIVESTOCK AND DAIRY DEVELOPMENT BOARD



**Economy's Lifeline**

## **BIDDING DOCUMENT**

*for*

## **Procurement of Solar System**

## **for Tubewell & Turbine**

E-Tender Notice No. **PLDDB/Oct-005/2024**

National Competitive Bidding

Single Stage-Two Envelop



Procurement Cell

**Punjab Livestock & Dairy Development Board**

18-KM, Shahpur Kanjran, Multan Road, Lahore.

☎ 042-99333045-6 ✉ info@plddb.pk



## Table of Content

1. Invitation to bidders .....	6
2. Mode of Advertisement(s) .....	6
3. Scope of Bid .....	6
4. Important Note .....	6
5. Conditions for Eligibility .....	6
6. Bidding Procedure .....	7
7. Estimated Cost.....	7
8. One Person One Bid .....	7
8. Joint Venture/Consortium.....	7
10. Tender Terms & Conditions.....	7
11. Clarification of the Tender Documents .....	8
12. Amendment of the Tende Documents.....	8
13. Language of Bid .....	8
14. Tender Price .....	8
15. Bid Currency .....	9
16. Bid Security.....	9
17. Bid Validity.....	9
18. Submission of Bid (Sealing and Marking of Bids) .....	9
19. Deadline for Submission of Bid .....	9
20. Late Bids .....	10
21. Modification/Withdrawal of Tender .....	10
22. Opening of Tender.....	10
23. Clarification of the Tender .....	10
24. Examination of the Tender Documents .....	11
25. Determination of Responsiveness of the Bid (Tender).....	11
26. Correction of Errors.....	11
27. Evaluation of Technical Bids.....	12
28. Financial Proposals Evaluation .....	12
29. Rejection/Acceptance of Bids .....	13
30. Acceptance of Bids .....	13
31. Redressal of Grievances by the Procuring Agency .....	13
32. Notification of Award.....	14
33. Performance Guarantee .....	14
34. Signing of Contract/Issuance of Purchase Order .....	14
35. Procuring Agency's Right to Vary Quantities at Time of Award .....	14
36. Procuring Agency's Right to Accept or Reject All Bids .....	15
37. Re-Bidding .....	15
38. Bidder's Undertaking .....	15
39. Cover Letter for the Submission of Financial Proposal .....	16
39. Price Schedule/Financial Bid Sheet .....	17
40. Annexure-A) .....	18
41. Annexure-B) .....	19

## Invitation to Bidders

E-Tender Notice No. PLDDB/Oct-005/2024

### Corrigendum

## **EPADS – E-Tender Notice**

### **For the Procurement of Solar System for Tubewell & Turbine**

Punjab Livestock & Dairy Development Board (PLDDB) is a non-profit Organization established under Section 42 of the Companies Ordinance, 1984. PLDDB invites sealed tenders from registered EPADS (PPRA) contractors/firms for the supply and installation of solar system for tubewell & turbine at LES-Farm Khizerabad, Sargodha.

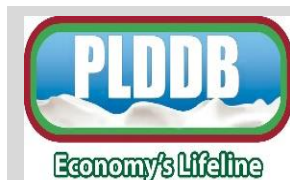
<b>1</b> <b>PROCUREMENT OF OFF GRID SOLAR SYSTEM 25KW FOR WATER TUBE WELL</b>			
<b>Sr. No.</b>	<b>Items</b>	<b>Qty.</b>	<b>Estimated Cost</b>
<b>1</b>	<b>Solar Panels</b>	<b>45</b>	<b>Estimates Cost 3,600,000/-</b>
	Supply, Installation, testing and commissioning of 580-585W Solar Panels PV Modules Bifacial-crystalline N Type, Grade 1 / Tier 1, Brand: Canadian Solar/ Jinko or equivalent (Tier-1) complete in all respects. Junction box of solar panel must be at least IP65 rating or better. Panel must have manufacturer warranty of at least 12 years. Module Efficiency at least 22.5%.		
<b>Solar VFD</b>	<b>1</b>		
Supply, Installation, testing and commissioning of three phase Solar VFD 30 KW, Solar Power, Conformal Coating to Prevent from Dust and Humidity, Overload, over voltage and short circuit protection complete in all respects. INVT GD-100 -030G-PV or equivalent.			
<b>3</b>	<b>Panels M.S Customized Infrastructure/Frame</b>	<b>Complete Job</b>	
	Standard rust proof customized elevated Structure for 45 Panels must be (08 Guage) and 4" Pipe H-Beam (4"x2") for each structure 12 to 14 panels. Structure must be movable. <ul style="list-style-type: none"><li>• Anchoring to be done as required / counter weight</li><li>• SS fasteners, nuts, bolts and washers.</li><li>• Structural material will be corrosion resistant.</li></ul> Design of structure to be provided by the successful Bidder.		
<b>4</b>	<b>Allied Equipment's</b>	<b>Complete Job</b>	
	Supply, installation, testing and commissioning of all material/supplies including cost of all accessories for the proper testing and commissioning of Solar System i.e. fire proof and smoke proof AC/DC Cables (FAST/PAKISTAN/GM/NEWAGE OR equivalent), XLPE/PVC insulated DC Cables of 6mm or better, PVC/PVC insulated AC Cable 25mm, Array interconnections, Breakers (Schneider/ABB or equivalent or better, Connector, Change Over Panel (WAPDA to Solar Supply) Ties, PVC duct 25mm or equivalent, Channel duct, Screws, Thimbles, Flexible Pipe, etc.		

5	<b>DC Earthing</b>	Complete Job	
	Supply, installation, testing & commissioning of Earthing System including ground conductor (Copper wire), clamp and earth rod clamp etc.; panel to panel earth cable, inverter earth cable to achieve the specified earthing results less than 5 Ohms as per Requirements Complete in all respect.		
6	<b>Site Preparation, Testing and commissioning</b>	Complete Job	
	Concrete foundation at least 4'x4' and 6' deep with base plate 16"x16" and concrete Mixture Ratio 1:2:4 With ground leveling Mics civil work for solar site preparation and Testing and commissioning of solar system with 25hp water Tubewell on load. One year service warranty of all complete Off Grid Solar System.		

<span style="border: 1px solid orange; border-radius: 50%; padding: 2px 5px;">2</span> <b>PROCUREMENT OF OFF GRID SOLAR SYSTEM 30KW FOR WATER TURBINE</b>			
Sr. No.	Items	Qty.	Estimated Cost
1	<b>Solar Panels</b>	56	Estimates Cost 3,900,000/-
	Supply, Installation, testing and commissioning of 580-585W Solar Panels PV Modules Bifacial-Crystalline N Type, Grade 1/Tier 1, Brand: Canadian Solar/ Jinko or equivalent (Tier-1) complete in all respects. Junction box of solar panel must be at least IP65 rating or better. Panel must have manufacturer warranty of at least 12 years. Module Efficiency at least 22.5%.		
2	<b>Solar VFD</b>	1	
	Supply, Installation, testing and commissioning of three phase Solar VFD 30 KW, Solar Power, Conformal Coating to Prevent from Dust and Humidity, Overload, over voltage and short circuit protection complete in all respects. INVT GD-100 -030G-PV or equivalent. 5 years.		
3	<b>Panels M.S Customized Infrastructure/Frame</b>	Complete Job	
	Standard rust proof customized elevated Structure for 56 Panels must be (08 Guage) and 4" Pipe H-Beam (4"x2") for each structure 12 to 14 panels. Structure must be movable. <ul style="list-style-type: none"> <li>• Anchoring to be done as required / counter weight</li> <li>• SS fasteners, nuts, bolts and washers.</li> <li>• Structural material will be corrosion resistant.</li> </ul> Design of structure to be provided by the successful Bidder.		
4	<b>Allied Equipment's</b>	Complete Job	
	Supply, installation, testing and commissioning of all material/supplies including cost of all accessories for the proper testing and commissioning of Solar System i.e. fire proof and smoke proof AC/DC Cables (FAST/PAKISTAN/GM/NEWAGE OR equivalent), XLPE/PVC insulated DC Cables of 6mm or better, PVC/PVC insulated AC Cable 25mm, Array interconnections, Breakers (Schneider/ABB or equivalent or better, Connector, Change Over Panel WAPDA to Solar Supply, Ties, PVC duct 25mm or equivalent, Channel duct, Screws, Thimbles, Flexible Pipe, etc.		

5	<b>DC Earthing</b>	<b>Complete Job</b>	
	Supply, installation, testing & commissioning of Earthing System including ground conductor (Copper wire), clamp and earth rod clamp etc.; panel to panel earth cable, inverter earth cable to achieve the specified earthing results less than 5 Ohms as per Requirements Complete in all respect.		
6	<b>Site Preparation, Testing and commissioning</b>	<b>Complete Job</b>	
	Concrete foundation at least 4'x4' and 6' deep with base plate 16"x16" and concrete Mixture Ratio 1:2:4 With ground leveling Mics civil work for solar site preparation and Testing and commissioning of solar system with 30hp water turbine on load. One year service warranty of all complete Off Grid Solar System.		
<b>Total Amount</b>			<b>7,500,000/-</b>

- 1) Bidding shall be conducted through e-Punjab Acquisition & Disposal System (e-PADS) through Single Stage-Two Envelop procedures specified in the Punjab Procurement Rules 2014 (Amended up-to-date) and us open to all eligible bidders as defined in the Bidding Documents.
- 2) The bidding documents containing all Terms & Conditions, requirements, Specification etc. are immediately available under Rule 25(1), free of cost, at PPRA i.e. <http://ppra.punjab.gov.pk>, EPADS website i.e. <http://punjab.eprocure.gov.pk> and <http://plddb.pk>
- 3) All intending contractors/firms have to upload the bid security/earnest money in the form of **CDR/Pay Order @ 5% (Rs.375,000) of estimated cost (Rs.7,500,000)** in favour of **“Punjab Livestock & Dairy Development Board”**. However original CDR has to be submitted to the tender opening committee on the opening day, half hour before the opening of bids.
- 4) The bidders shall submit the **bids through EPADS** up to **11:00 am on October 28, 2024** and that shall be opened on **11:30 am** on the same day in the presence of all Bidders or their authorized representatives.
- 5) After filing the bids on website, the contractors/firms may attend the office of the PLDDB where the quoted rates by the firms/contractors will be retrieved and announced in the presence of Tender Opening Committee.
- 6) In case of submission of any fake information/document such as CDR/receipt, the Contractor/Firm will be disqualified from the current tendering procedure and will be black listed to participate in any tendering process of PLDDB. Further recommendation to PPRA will also be made against such firm/contractor for appropriate action/ black listing.



Procurement Cell  
**Punjab Livestock & Dairy Development Board**  
 18-KM, Shahpur Kanjran, Multan Road, Lahore.  
 ☎ 042-99333045-6 ✉ [info@plddb.pk](mailto:info@plddb.pk)



## **Introduction**

Punjab Livestock & Dairy Development Board (PLDDB) is a non-profit Organization established under Section 42 of the Companies Ordinance, 1984. The PLDDB has been aimed to develop Livestock & Dairy sector of the Punjab while facilitating small & large farmers in production, processing & marketing with the latest infrastructure and modern farming technologies to improve their animals' genetics and milk/ meat production ratio. PLDDB is also meant to accelerate private investment opportunities in this sector. The whole domain will result in poverty alleviation and economic growth of the Punjab. PLDDB has focused on the up gradation of more than 90% small farmers of the province by providing technical & in-kind assistance as per their need.

### **I. Mode of Advertisement(s)**

In accordance with Rule 12(1), this tender is available online on the PPRA's website E-Punjab Acquisition & Disposal System (EPADS), and has also been advertised on the company's website. PLDDB disclaims any responsibility for costs or expenses incurred by Bidders related to the preparation or submission of Bids. If the submission date falls on an official holiday, the following day will be considered the closing date. Bidders can download the complete bidding document from **PPRA E-Punjab Acquisition & Disposal System (EPADS)** website <http://punjab.eprocure.gov.pk> and PLDDB website <http://plddb.pk>

### **II. Scope of Bid**

The Supply and Installation of Solar System for Tubewell & Turbine at LES-Farm Khizerabad should be in accordance with the terms and conditions of the tender.

### **III. Important Note**

All participants complying with criteria given in the tender documents are eligible for this bid. Prospective bidders must ensure submission of all the required documents indicated in this tender documents. Bids received without, undertakings, valid documentary evidence, supporting documents and various requirements mentioned in the tender document will be rejected. It is intimated that no objection/revision/supplement shall be entertained regarding the terms and conditions of the Bidding Document submitted by the bidder.

### **IV. Conditions for Eligibility**

The Bidders, fulfilling the criteria, contained in "Annex-A & B" shall be considered as eligible bidder for the bidding process of **SUPPLY AND INSTALLATION OF SOLAR SYSTEM FOR TUBEWELL & TURBINE.**

## **V. Bidding Procedure**

Bidding process will be conducted through National Competitive Bidding Single Stage-Two Envelopes procedure through E-Procurement.

## **VI. Estimated Cost**

The total estimated cost of this procurement is Rs. 7,500,000/- (Seventy-Five Lac Rupees Only).

## **VII. One person one bid**

As per Rule 36A of Punjab Procurement Rules 2014, a Bidder shall submit only one Bid in the same bidding process, either individually as a Bidder or as a member in a joint venture or any similar arrangement.

## **VIII. Joint Venture/Consortium**

Joint Ventures/Consortiums are not eligible for the tender.

## **IX. Tender Terms and Conditions**

- 1) A company with relevant experience in the same field may participate in the bidding process.
- 2) PLDDB encourages the legal business in the country so only NTN & GST registered Firms may participate in the Bidding process.
- 3) Parties are required to submit the financial quotation on the basis of mentioned specifications.
- 4) Financial quotation will be included all sort of taxes, PLDDB will not bear any kind of tax.
- 5) Ambiguous quotations will be rejected on the spot.
- 6) Technical committee of the tender may reject the item during inspection if not found it up to the standards and tender terms & conditions.
- 7) Successful Bidder is required to provide the items as per requirement/demand of PLDDB. In case of failure, the contract will be considered breached and bid/performance security amount will be considered forbidden.
- 8) Tenders received after due date and time will not be entertained at any cost.
- 9) Payment will be made within a month after the delivery and installation of solar system at LES-Farm Khizerabad in favor of the company.

## **X. Clarification of the Tender Document**

The tenderer may require further information or clarification of the tender document, within 05 (five) calendar days of issuance of tender in writing. The clarification and its replies will be shared with all prospective bidders provided that such request is received not later than seven (07) days prior to the deadline for the submission of Bids.

## **XI. Amendment of the Tender Document**

- 1) The Purchaser may, at any time prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the Bidder(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the Bidder(s).
- 2) The Purchaser shall notify the amendment(s) in writing to the prospective Tenderers as per Punjab Procurement Rules, 2014.
- 3) The Purchaser may, at its exclusive discretion, amend the Tender Document to extend the deadline for the submission of the Tender as per Rule-25(4) of Punjab Procurement Rules. 2014.

## **XII. Language of Bid:**

The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Procuring Agency shall be written in the language specified in the Bid Data Sheet Supporting documents and printed literature furnished by the Bidder may be in same language.

## **XIII. Tender Price:**

- 1) The quoted price shall be:
- 2) Best / final / fixed and valid until completion of all obligations under the Contract i.e. not subject to variation / escalation/:
- 3) in Pak Rupees;
- 4) Inclusive of all taxes, duties, levies, freight charges or other expenses such as vehicle fuel, repair & maintenance or toll taxes, unloading etc.
- 5) including all charges up to the delivery point and installation at their own expense at LES-Farm Khizerabad, Sargodha.



**XIV. Bid Currency**

Prices shall be quoted in Pak Rupees.

**XV. Bid Security:**

The above-mentioned Bid Security/Earnest Money in the form of “CDR, Bank Draft, Pay Order etc.” in favor of “**Punjab Livestock & Dairy Development Board**” is required to be submitted with the Technical Bid. The Bid security is required to protect the Procuring Agency against the risk of Bidder’s conduct which would warrant the security’s forfeiture as PPRA Rules.

**XVI. Bid Validity:**

The Tender shall have a minimum validity period of 90 Days from the last date for submission of the Tender. The Purchaser may solicit the Tenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Tenderer agrees to extension of validity period of the Tender, the validity period of the Bid Security shall also be suitably extended. The Tenderer may refuse extension of validity period of the Tender, without forfeiting the Bid security.

**XVII. Submission of Bids**

**Sealing and Marking of Bids;**

- 1) The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” The envelopes shall then be sealed in an outer envelope.
- 2) The inner and outer envelopes shall:
  - a) be addressed to the Purchaser at the address given in the tender documents; and
  - b) bear the title of procurement activity indicated in the tender documents, the Invitation for Bids (IFB) title and number indicated in the tender documents and a statement: “DO NOT OPEN BEFORE,” to be completed with the time and the date specified in the tender documents.
- 3) The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared “late”.
- 4) If the outer envelope is not sealed and marked as required by ITB, the Procuring Agency will assume no responsibility for the bid’s misplacement or premature opening.

**XVIII. Deadline for Submission of Bids**

- 1) Bids must be received by the Procuring Agency at the address specified under BDS no later than the time and date specified in the Bid Data Sheet.

- 2) The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB, in which case all rights and obligations of the Procuring Agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

**XIX. Late Bids**

Any bid received by the Procuring Agency after the deadline for submission of bids prescribed by the Purchaser pursuant to ITB will be rejected and returned unopened to the Bidder. The Procuring Agency shall not consider for evaluation any Bid that arrives after the deadline for submission of Bids. Any Bid received by the Procuring Agency after the deadline for submission of Bids shall be declared late, recorded, rejected and returned unopened to the Bidder.

**XX. Modification/Withdrawal of Tender:**

- 1) The Tenderer may, by written notice served on the Purchaser, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.
- 2) The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiration of the period of the Tender validity, shall result in forfeiture of the Bid Security.

**XXI. Opening of Tender**

- 1) Tenders shall be opened, in public, in the presence of Bidders for which they shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014. In case the last date of bid submission falls in/within the official holidays/ weekends of the Purchaser, the last date for submission of the bids shall be the next working day.
- 2) The Tenderer's name, modifications, withdrawal, security, attendance of the Tenderer and such other details as the Purchaser may, at its exclusive discretion, consider appropriate, shall be announced and recorded.
- 3) No tenderer or its representative will be allowed to keep any digital device (camera, audio recorder, cell phone etc.) during tender opening meeting at given time and location.

**XXII. Clarification of the Tender**

Purchaser shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Tenderer(s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the purchaser.

### **XXIII. Examination of the Tender Document**

The Tenderer is expected to examine the Tender Document, including all instructions, forms, specifications and terms and conditions. Failure to furnish all information as required by the Bidding Documents or to submit Bid not substantially responsive to the Bidding Documents in every respect may result in rejection of its Bid.

### **XXIV. Determination of Responsiveness of the Bid (Tender)**

- 1) The Purchaser shall determine the substantial responsiveness of the Tender to the Tender Document, prior to the Tender evaluation, on the basis of the contents of the Tender itself without recourse to extrinsic evidence. A substantially responsive Tender is one which:
- 2) meets the eligibility criteria given here in this tender document/ the Services;
- 3) meets the Technical Specifications for the Goods / Services against each Lot;
- 4) meets the delivery period / point for the Goods / Services against each Lot;
- 5) in compliance with the rate and limit of liquidated damages;
- 6) offers fixed price quotations for the Goods / Services against each Lot;
- 7) is accompanied by the required Bid Security as part of bid envelope against each Lot;
- 8) The original receipt of tender fee submitted attached with bid envelope against each Lot;
- 9) In compliance with the Preparation/Submission of Tender in a manner prescribed in this tender document clause-13;
- 10) Conforms to all terms and conditions of the Tender Document. without material deviation or reservation.
- 11) A material deviation or reservation is one which affects the scope, quality or performance of the Services or limits the Purchaser's rights or the Tenderer's obligations under the Contract.
- 12) The Tender determined as not substantially responsive shall not subsequently be made responsive by the Tenderer by correction. or withdrawal of the material deviation or reservation.

### **XXV. Correction of Errors**

The Tender shall be checked for any arithmetic errors which shall be rectified, as follows:

- 1) if there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern.

- 2) if there is a discrepancy between the unit rate and the total price entered in the price schedule, resulting from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected.
- 3) if there is a discrepancy in the actual sum of the itemized total prices and the total tender price quoted in the Price Schedule, the actual sum of the itemized total prices shall govern.

The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender Price which shall be binding upon the Tenderer. Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments shall be termed as Evaluated Total Tender Price. No credit shall be given for offering delivery period earlier than the specified period.

#### **XXVI. Evaluation of Technical Bids**

The Bidders who have duly complied with the Eligibility / Qualification and Evaluation Criteria will be eligible for further proceeding. The Bids which do not conform to the Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply and maintenance / warranty services will be rejected. The Technical Proposals shall be evaluated by the Technical Committee in the light of mentioned evaluation criteria.

#### **XXVII. Financial Proposal Evaluation**

- 1) Technically qualified/successful bidder(s) shall be called for opening of the Financial Proposal(s). The Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by the Procuring agency accordingly. The technically Eligible/Successful Bidder(s) or their authorized representatives shall be allowed to take part in the Financial Proposal(s) opening.
- 2) Financial Proposal evaluation will be conducted under the Punjab Procurement Rules, 2014. The Price evaluation will include all duties, taxes and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the Procuring agency, the contractor shall be bound to adjust the same in the Financial Proposal.
- 3) In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered.

- 4) In evaluation of the price of an imported item, the price will be determined and considered inclusive of the customs and other import duties etc.;
- 5) In evaluation of the price of articles/goods/services which are subject to excise duty, sales tax, income tax or any other tax or duty levied by the Government, the price will be determined and considered inclusive of such duties and taxes.
- 6) The Procuring agency will not be responsible for any erroneous calculation of taxes and all differences arising out as above shall be fully borne by the Successful Bidder. All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan for the whole period starting from issuance of Letter of Intent (LOI) till termination of the signed contract in this regard.

**XXVIII. Rejection / Acceptance of The Bid**

The Procuring agency shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s)/Services without any change in unit prices or other terms and conditions at the time of order placement. The Procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring agency shall upon request, communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The Procuring agency shall incur no liability, solely, by virtue of its invoking sub-rule (1) of Rule-35 of Punjab Procurement Rules, 2014 towards the bidders. However, bidders shall be promptly informed about the rejection of the bids, if any (As per Rule 35 of Punjab Procurement Rules, 2014).

**XXIX. Acceptance Letter**

As per provisions of Rule (55) of Punjab Procurement Rules 2014, the Procuring agency shall issue the Intent Letter to the successful Bidder, at least after 10 days of announcement of bid evaluation reports (Ref. Rule-37 of PPRA Rules, 2014) and prior to the expiry of the original validity period or extended validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

**XXX. Redressal of Grievances by the Procuring Agency**

- 1) The Procuring agency has constituted a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.

- 2) Any bidder feeling aggrieved by any act of the Procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than ten days after the announcement of the bid evaluation report.
- 3) The committee shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- 4) Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- 5) Any bidder not satisfied with the decision of the committee of the Procuring agency may lodge an appeal in the relevant court of jurisdiction.

**XXXI. Notification of Award**

The procuring agency will upload the minutes of the Financial Bid Opening to PPRA website or send them to all bidders by e-mail. It is the notification of award that constitutes the formation of the contract.

**XXXII. Performance Guarantee**

The successful bidder will be required to deposit **performance guarantee** (in shape of CDR/Pay Order/Demand Draft) **@10% of the total value of purchase order** in favor of **“Punjab Livestock and Dairy Development Board”** within **ten (10) working days** positively for the period of **one year** after the issuance of purchase/work order. The bidder will be bound to supply and install the solar system within required/given period otherwise performance guarantee will be forfeited in favor of the company and further action will also be taken accordingly as per rules.

**XXXIII. Signing of Contract/ Issuance of Purchase Order**

The Procuring Agency will inform the successful bidder that its bid has been accepted, and the purchase order will be issued in accordance with the terms and conditions agreed to by both parties.

**XXXIV. Procuring Agency’s Right to Vary Quantities at Time of Award**

The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, on the analogy of rule-59 (c)(iv) of PPRA-14 (not more than 15%).

**XXXV. Procuring Agency's Right to Accept or Reject All Bids**

As per rule 35 of PPRA-14, the Procuring Agency reserves the right to accept or reject all Bids or proposals at any time prior to the acceptance of any bid or proposal, without thereby incurring any liability towards the bidders.

**XXXVI. Re-Bidding**

If the Procuring Agency rejects all the Bids under rule 35, it may proceed with the process of fresh bidding but before doing that it shall assess the reasons for rejection and may, if necessary, revise specifications, evaluation criteria or any other condition for bidders.

**BIDDER'S UNDERTAKING**

I, \_\_\_\_\_ hereby declare that the information and particulars furnished above by my office are true. I further declare that if any of the above particulars or information is found by the company to be inaccurate or false in any respect whatsoever, my Tender before or after the acceptance may be canceled and the whole process may be considered void ab-initio.

**Company Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **Cover Letter for the Submission of Financial Proposal**

To,

**Punjab Livestock & Dairy Development Board,**  
273-B, Block B Revenue Employees Cooperative,  
Housing Society, PIA Road Lahore.

SUBJECT: **SUBMISSION OF FINANCIAL PROPOSAL**

**Dear Sir,**

Our company/firm is willing to provide the items included in the tender pursuant to the terms and conditions of the tender. We hereby submit our Proposal including the required documents in a sealed envelope.

We hereby declare that all the information and statements made in these proposals are true and accept that any misinterpretation contained therein may lead to our disqualification. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations. We undertake that we will initiate the work as per the client's request if our proposal is accepted. We understand that you are not bound to accept any or all proposals you receive.

**Yours sincerely,**

**Company/Firm Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Company Seal/Stamp** \_\_\_\_\_



## Price Schedules/ Financial Bid Sheet

### Supply and Installation of Solar System

Sr. No.	Description	Total Amount (PKR) Inclusive of all taxes
1	Procurement of Off Grid Solar System 25KW for Water Tubewell (with complete installation)	
2	Procurement of Off Grid Solar System 30KW for Water Turbine (with complete installation)	
<b>Cumulative Amount</b>		

**Total Amount (in words) Rs.** \_\_\_\_\_

**Company/Firm Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Company Seal/Stamp** \_\_\_\_\_

**Note:**

- Tender will be finalized on the Cumulative (Total) Amount.
- No cutting or overwriting is allowed.
- Any cutting or overwriting will lead to rejection of the financial bid.
- Solar Supply and Installation Location (Chak 60 Shamali, Livestock Experiment Station Khizerabad, Sargodha)

**ANNEXURES:**

**Annexure “A”**

**Organization Information**

Sr. #	Required Information	Response	
1	Legal name of the organization		
2	Year of Registration / Establishment of the Organization		
3	National Tax Number		
4	Sales Tax Number		
5	What is the legal status of your organization/firm? Tick the relevant box (one box only). (Attach Copy/Copies of Registration Certificate/s)	Public Sector Organization	
		Section 42 Company	
		Public Ltd. Company	
		Private Ltd. Company	
		Private Partnership Firm	
		Others (Please specify)	
6	Name and designation of ‘Head of Organization’		
7	Mobile:		
	Phone/s:		
	Email:		
	Address of organization:		
	Website address:		
8	Name of ‘Contact Person’:		
	Designation of ‘Contact Person’:		
	Mobile:		
	Email:		

## Annexure “B”

Technical Evaluation Criteria														
Sr. #	Necessary Eligibility Information	Evidence/Proof Required	Points/ Marks	Marks Obtained										
1	Firm Registration Certificate/ Incorporation Certificate under the laws of Pakistan	Copy required	10											
2	Valid Income Tax and General Sales Tax Registration (Status Active with FBR)	Copy required	10											
3	<p><b>No. of Years in Business</b></p> <table border="1"> <thead> <tr> <th>No. of Year</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>10 or above</td> <td>10</td> </tr> <tr> <td>5 to 9</td> <td>7</td> </tr> <tr> <td>2 to 4</td> <td>5</td> </tr> <tr> <td>Less than 2</td> <td>0</td> </tr> </tbody> </table> <p>Note: Bidders company’s certificate of incorporation shall be considered for assessment of marks.</p>	No. of Year	Marks	10 or above	10	5 to 9	7	2 to 4	5	Less than 2	0	Copy required	10	
No. of Year	Marks													
10 or above	10													
5 to 9	7													
2 to 4	5													
Less than 2	0													
4	<p><b>Solar Projects completed in last three years.</b> (Range 30KW and above)</p> <table border="1"> <thead> <tr> <th>No. of Project</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>10 or above</td> <td>20</td> </tr> <tr> <td>5 to 9</td> <td>15</td> </tr> <tr> <td>2 to 4</td> <td>10</td> </tr> <tr> <td>Less than 2</td> <td>0</td> </tr> </tbody> </table> <p>Note: Valid documents shall be considered for assessment of marks.</p>	No. of Project	Marks	10 or above	20	5 to 9	15	2 to 4	10	Less than 2	0	Copy required	20	
No. of Project	Marks													
10 or above	20													
5 to 9	15													
2 to 4	10													
Less than 2	0													
5	<p><b>Solar Projects awarded and are under construction and yet to be commissioned.</b> (Range 30KW and above)</p> <table border="1"> <thead> <tr> <th>No. of Project</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>10 or above</td> <td>10</td> </tr> <tr> <td>5 to 9</td> <td>7</td> </tr> <tr> <td>2 to 4</td> <td>4</td> </tr> <tr> <td>Less than 2</td> <td>0</td> </tr> </tbody> </table> <p>Note: Valid documents shall be considered for assessment of marks.</p>	No. of Project	Marks	10 or above	10	5 to 9	7	2 to 4	4	Less than 2	0	Copy required	10	
No. of Project	Marks													
10 or above	10													
5 to 9	7													
2 to 4	4													
Less than 2	0													

Sr. #	Necessary Eligibility Information	Evidence/Proof Required	Points/ Marks	Marks Obtained								
6	<p><b>Graduate Engineer/Designer</b>  Full Marks will be given if at least one B.Sc. Engineer (professional) registered with PEC for 5 years or above experience is in employment of the firm.</p> <p>For engineers having experience less than 5 years but equal or greater than two years: = 10 x (A/5)</p> <p>A = No. of years of experience provided A must be equal to or greater than two (2) years.</p> <p>Zero (0) Mark will be given in case B.Sc. Engineer is not in employment of the firm or if employed his experience is less than two years.</p> <p>Note: Documentary proof of experience required against each Graduate Engineer</p>	Copy required	10									
7	<p><b>Associate Engineer in Employment of the Firm</b>  Full Marks will be given if at least one Associate Engineer with 5 year or above experience is in employment of the firm.</p> <p>For experience less than 5 years but equal or greater than two years: =5x(A/5) against each employee.</p> <p>A = No. of years of experience provided a must be equal or greater than two (2).</p> <p>Zero (0) Mark will be given in case of Associate Engineer is not in employment of the firm.</p> <p>Note: Documentary proof of experience required against each Associate Engineer.</p>	Copy required	05									
8	<p><b>ISO certifications like 9001,14001 &amp; 45001</b>  5 Points will be given in case of valid Certificate of each certification.</p> <table border="1" data-bbox="244 1644 671 1823"> <thead> <tr> <th>Valid Certification</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>9001</td> <td>5</td> </tr> <tr> <td>14001</td> <td>5</td> </tr> <tr> <td>45001</td> <td>5</td> </tr> </tbody> </table> <p>Zero marks will be allocated in case of non-present of any valid certificate. Furthermore, each valid certificate will be weighted 5 Marks each If any bidder produces all three valid certificates than full marks (15) will be given.</p>	Valid Certification	Marks	9001	5	14001	5	45001	5	Copy required	15	
Valid Certification	Marks											
9001	5											
14001	5											
45001	5											

9	Affidavit on stamp paper, declaring that company is not blacklisted by any Government/semi government/Autonomous Body /agency/authority/ Organization. (Original required)	Copy required	10	
	<b>Total Marks</b>		<b>100</b>	

**Important Note:**

Only those bidders/tenderers that score an aggregate score of 70 and above of overall Technical Bid Evaluation Criteria will be permitted to proceed to the Financial Evaluation stage of the bid process. It is mandatory to submit verifiable documentary proof for all of the above requirements and criteria points in order for marks to be awarded on the basis of these verifiable evidences.



Procurement Cell

**Punjab Livestock & Dairy Development Board**

18-KM, Shahpur Kanjran, Multan Road, Lahore.

☎ 042-99333045-6 ✉ info@plddb.pk

